

*Rio Rancho Public Schools  
Discipline Matrix for High Schools*

*The following high school code of conduct has been adopted to protect and foster respect for the rights of RRPS high school students and staff. Infractions of this Code of Conduct are grouped into three levels based on the severity of the infraction, and each violation of the code may have from one to three levels of consequences.*

*These represent the recommended guidelines in the disposition of discipline situations for the high school. Therefore, depending on the circumstances of the behavior or education status of the student, responses may vary from situation to situation.  
**In all cases administrative discretion will be exercised.***

<b>Level I</b>			
Behavior Level I	1 <sup>st</sup> Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense
Behavioral disruption (rudeness, acting disrespectfully, dishonesty, etc. on campus or school activity)	1 day ASD and appropriate contract if necessary	1 day ASD	1 days ISS
Bus Disruptions	See Transportation Handbook		
Dress Code Violation	-Written warning on referral & parent contact <hr/> Options: •Change into dress code compliant <u>personal</u> clothing •Change into dress code compliant school-owned clothing •Obtain parent permission to be sent home for change of clothing	1 ASD for infractions 2-5 & parent contact <hr/> Options: •Change into dress code compliant <u>personal</u> clothing •Change into dress code compliant school-owned clothing •Obtain parent permission to be sent home for change of clothing	1 Day ISS & parent contact <hr/> Options: •Change into dress code compliant <u>personal</u> clothing •Change into dress code compliant school-owned clothing •Obtain parent permission to be sent home for change of clothing
-Excessive dress code violations could lead to habitually disruptive behavior and 10 Days OSS/Pending Hearing			
Electronic Devices	Item confiscated and <u>student</u> may pick-up at the end of the day. Electronic Device Agreement (EDA) contract to be signed	Item confiscated and <u>parent</u> may pick-up in the office. EDA contract to be signed	Item confiscated and held until the <u>end of the school year</u> as per RRPS School Board policy
ID Badge Violation	1 <sup>st</sup> - 4 <sup>th</sup> offenses, ASD (Student responsible for replacing ID if lost)	5 <sup>th</sup> & 6 <sup>th</sup> offense, 1 day ISS & behavior contract	7 <sup>th</sup> offense, 1 day OSS
Public Display of Affection (PDA)	Written Warning on Referral	1 day ASD	1 day ISS
Tardy (Tardies are accumulated over the course of the entire semester and not per individual class)	1 <sup>st</sup> - 4 <sup>th</sup> offenses will result in classroom warnings & unexcused tardy in PowerSchool Attendance  * 5 tardies will result in 1 day of ASD	10 tardies will result in 1 Day of ISS	Habitual Offender (15 or more) 2-3 days of ISS

NOTE: Any student caught in a tardy sweep is subject to consequences ranging from 1 day ASD to 1 day OSS dependent on individual circumstances unless student has legitimate pass from staff or administration.

**Level II - RRPD referral may be filed on all Level II infractions**

Behavior Level II	1 <sup>st</sup> Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense
Cheating or plagiarism	Parent contact by teacher 1 day ISS	Parent contact by teacher, 2 days ISS	Parent contact by teacher, 3 days ISS
Ditching- On Campus	1 day ASD	1 day ISS	1-3 day ISS
Ditching - Off Campus	1 day ISS	2 days ISS	3 days ISS
Truancy	1 day ISS for truancies 1-3	2 days ISS for truancies 4-5	2 days ISS for each truancy, parent meeting for signing of attendance contract
Failure to comply with disciplinary consequences	1 day ISS- 1 day OSS	2 days OSS	5 days OSS
Gambling	1 day ISS	2 days OSS	3 days OSS
Hostile/Aggressive Behavior or Rough Housing (use of profanity)	1 day ISS	2 days OSS	5 days OSS
Inappropriate use of a motor vehicle at school or at a school-sponsored event	Loss of parking privileges for 10 school days, vehicle may be booted and a fine assessed	Loss of parking privileges for the remainder of the school year, vehicle will be booted and a fine assessed	

<b>Inappropriate possession or use of technology</b> –unauthorized access to District software, telephones, accounts/files, unauthorized access or use of video or audio recording via electronic device, posting of inappropriate material on web sites, including video or audio recording of activities violating school policy, such as fights, bullying, hazing, or other misconduct without their knowledge or consent and using social media to do so.)	1-3 day OSS and restitution if applicable	3-5 days OSS, loss of Internet privileges for remainder of the school year, and restitution if applicable	7 days OSS and parent contact by Administration
<b>Misuse of or falsifying any official document or communication</b> (including but not limited to: pass, ID, progress report, call to excuse absence, parent signature, etc.)	1 day ASD	1 day ISS	2 days OSS
<b>Possession of inappropriate materials</b> (including laser pens, pornography, etc.)	1 day ASD and items confiscated	1 day ISS	2 days OSS
<b>Possession/use of tobacco (including e-cigarettes), rolling papers or incendiary devices at school or school sponsored event</b> (all tobacco products and all e-cigarettes will be confiscated and disposed of)	1 day ISS	1-2 day ISS	1-3 day ISS Possibly considered habitually disruptive behavior

**Level III - RRPD referral may be filed on all Level III infractions**

Behavior Level III	1 <sup>st</sup> Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense
Insubordination, Defiance of authority, or disrespect to school authorities	3 days OSS	5 days OSS	10 days OSS pending hearing
<b>Arson</b>	10 days OSS pending hearing		
<b>Assault/Battery with extremely serious injuries</b>	10 days OSS pending hearing		
<b>Assault/Battery (physical) of a staff member (including threats)</b>	10 days OSS pending hearing		
<b>Assault (verbal/written) of a staff member</b> (including profanity, intimidation, written/electronic means)	5 days OSS	10 days OSS pending hearing	
<b>Assault/Battery (physical) of a student or students by one or more students</b>	5 days OSS	10 days OSS pending hearing	
<b>Assault (verbal) of a student</b> (including intimidating or threatening remarks via written or electronic means)	3 days OSS	5 day OSS	10 days OSS pending hearing
<b>Bomb Threats/Explosives Threats/School Threats/ False Alarms</b> (including electronic and social media)	10 days OSS pending hearing		
<b>Bullying/Harassment</b> (Physical, racial, verbal, disability, electronic, intimidation toward another student - bullying)	3 days OSS	5 days OSS	10 days OSS pending hearing
<b>Disrupting a school activity</b> (field trip, PAC event, game, etc.)	1 day OSS, removal from event, and suspension from like events for the remainder of the term	5 days OSS	10 days OSS pending hearing
<b>Fighting</b> (including instigating, pushing, physical contact)	3-5 days OSS, fight contract	10 days OSS pending hearing, RRPD referral	
<b>Gang Related Activity*</b>	5 days OSS	10 days OSS pending hearing	
<b>Habitually Disruptive</b>	10 days OSS pending hearing		
<b>Inappropriate use of Site technology</b> – (using non-academic sites, using bandwidth, tampering, damage to computers or network)	5 days OSS, loss of Internet privileges for the remainder of the year, suspension contract, counseling, restitution	10 days OSS pending hearing	
<b>Interfering and obstructing a school official which leads to severe disruption of the educational environment</b> (refusal	5-10 days OSS, possible hearing		

to reveal one's identity, insubordination, defying school officials lawful directives, obstructing of an investigation, severe school disruption)			
<b>Making a false 911 call</b>	5-10 days OSS, possible hearing		
<b>Personal substance abuse (solicitation, possession, consumption, or being under the influence of alcohol, drugs, look-a-likes, or other controlled substances including OTC, prescription, and synthetic drugs or paraphernalia)</b>	5 days OSS and referral to AES program for remainder of suspension <i>* Removal of student from extra-curricular activities/organizations for remainder of school year as per rules of each particular organization such as Associated Students, etc. * Forfeiture of privileges to attend future dances, sporting events, etc. for remainder of current school year.</i>	7 days OSS and referral to AES program for remainder of suspension	10 days OSS and pending hearing
<b>Selling and/or distributing alcohol, drugs, look-a-likes, or other controlled substances including OTC, prescription, and synthetic drugs</b>	10 days OSS pending hearing		
<b>Sexual Harassment</b>	5 days OSS	10 days OSS pending hearing	
<b>Sexual Misconduct</b>	3 days OSS, counseling, behavior contract	5 days OSS, counseling, suspension contract	10 days OSS pending hearing
<b>Indecent Behavior</b>	5 days OSS	10 days OSS pending hearing	
<b>Theft/Extortion/Counterfeiting</b>	3 days OSS and restitution	10 days OSS pending hearing, restitution	
<b>Using incendiary devices</b>	5 days OSS and restitution	10 days OSS pending hearing, restitution	
<b>Vandalism (involved in altering, defacing or destroying school or private property)</b>	1-5 days OSS, and restitution, suspension contract	10 days OSS pending hearing, restitution	
<b>Violating a behavior contract</b>	3 days OSS	5 days OSS	10 days OSS pending hearing
<b>Possession of Weapons</b>	5-10 days OSS pending hearing, suspension contract, counseling		

\*\* This includes any clothing, items in personal possession (backpacks, etc.), activity, language, gestures, or combination thereof, which is known by any law enforcement agency, gang task force unit, or RRPS staff to be affiliated with any gang including, but not limited to, gang-related writing/drawings/graffiti in possession of the student. For safety and security reasons, this policy applies to all affiliated and non-affiliated gang members.